

FRAMEWORK OF ASB PROJECTS AND WORK TO BE DELIVERED BY SCDC AFFORDABLE HOUSING

- The funding provides ONE day per week from Affordable Housing to work on all or some of the following pieces of work
- This form should be updated on the last working day of each month and sent to Bridget Fairley to enable reporting to the CDRP

Project/Theme	Objectives	Deliverables	Notes	Progress report for April
1. Researching and developing the potential of licensing private property landlords in the District	Research and set up scheme to ensure local landlords address ASB in their properties	1.1 Identify current legislation 1.2 Identify emerging legislation (and participate in any appropriate consultations) 1.3 Produce and maintain timetable to show planned developments in the District 1.4 Develop contacts with developers/estate agents 1.5 Produce schedule of relevant meetings that need to be attended 1.6 Research and Identify any similar agreements and process already	Long term strategic work; will be to initiate process including; Focus on Cambourne 950 initially, as well as Fringe sites	<ul style="list-style-type: none"> - Attending Landlord Forum on Friday 18th March at SCDC - Have begun research into councils already using licensing, criteria for licensing, costs etc - Research into SIMO's (Special Interim Mgmt Orders) - Research into Accreditation Schemes for Landlords - Criteria for Selective Licensing - Creating list of developers/estate agents in district - Requested next Landlord Forum be around ASB - Discussion regarding licensing versus accreditation. Decision to go with accreditation. - Research into existing accreditation programmes with other LA's.

Project/Theme	Objectives	Deliverables	Notes	Progress report for April
		<p>existing in other Districts</p> <p>1.7 Draft policy/framework for landlords</p>		
2. Casework	<p>Manage a steady flow of urgent and complex (non SCDC tenants) ASB cases as and when they arise</p>	<p>2.1 Time allocated to a case</p>		<ul style="list-style-type: none"> - Meetings/discussions regarding Cambourne
3. Mapping	<p>Map ASB activity in new developments in the District</p> <p>Establish contacts with landlords to help address ASB issues</p>	<p>3.1 Map of Cambourne showing tenure and house ownership</p> <p>3.2 Map of Cambourne showing ASB incidents</p> <p>3.3 Establish and maintain a list of landlord contact details</p>	<p>Working with ICT Team to develop maps to identify any patterns/clusters of ASB and tenancy/ownership status</p>	
4. Develop links	<p>Improvement in partnership working and information sharing with ASB lead officers in housing associations and RSLs within the District</p>	<p>4.1 Establish and maintain list of direct contact points in other HAs/RSLs</p> <p>4.2 Lead officers from HAs/RSL taking active responsibility for cases involving their tenants in the District, and making</p>	<p>Consider hosting "Lunch and Learn" events to gather private landlords and RSLs to develop contacts and working procedures</p>	<ul style="list-style-type: none"> - Meeting with Laura Parkinson from CHS to discuss holding a team meeting with CHS/Granta/Wherry housing officers regarding best practice etc. - Research into which RSLs/HA's have property in S.Cambs. - Landlord Forum – spoke to

Project/Theme	Objectives	Deliverables	Notes	Progress report for April
		<p>use of appropriate legislation</p> <p>4.3 Lead officers attending ASB Task Group as necessary</p> <p>4.4 Ensure each partner ASB representative from HA/RSLs has secure email access</p>		<p>officers from CHS & Wherry – to attend team meetings</p> <ul style="list-style-type: none"> - Printed out information on each HA/RSL's ASB policies - Meeting with Tracy Guinea, ASB officer Hunts to discuss best working practice etc - Meeting with Ruth Mann and colleagues at Wherry Housing to look at how they tackle ASB and take away information and tools
5. Family Intervention Programme	<p>Monitor and manage Handle FIP cases involving SCDC tenants</p> <p>Arrange appropriate tenancy solutions for FIP cases (and other parties in their housing chain)</p>	FIP cases managed	A small amount of the funding may be allocated to cover removal costs for a FIP family needing to move house	<ul style="list-style-type: none"> - Emailed Jo Shickell. No reply as yet. - Contacted Helen Rees re FIP Steering Group – invited to attend future meetings - Attended FIP Steering Group Meeting
6. Developing a protocol and monitoring framework for ASB cases involving older	Establish priority contact point in relevant agencies	6.1 Contact list established and maintained		<ul style="list-style-type: none"> - Meeting with Laura Parkinson to discuss how CHS/Wherry/Granta deal with

Project/Theme	Objectives	Deliverables	Notes	Progress report for April
tenants with alcohol and/or mental health issues	Identify how other agencies and RSLs/HAs handle cases involving alcohol and/or mental health issues	6.2 Active involvement from agencies in ASB cases where there are mental health or alcohol issues		<p>cases involving mental health or alcohol issues</p> <ul style="list-style-type: none"> - Rung CASUS to arrange to attend team meeting to meet the team and forge relationships - Looked at ASB policies from other HA's/RSL's around Mental Health issues. - Meeting with Complex Cases Team on Tues 5 April to start to forge relationships - Spoke with Tracy Guinea, arranged to attend ASB Practitioners Forum - Emailed Helen Tonks, arranged to attend RSL Forum with other RSL's / HA's - Attended DAAT Consultation Event for Stakeholders